



**CMS Monthly Status Report**  
**September-2003**  
**CSU, Chico**  
**Summary Status**

<b>Release Levels</b>				
<b>PeopleSoft Application</b>	<b>PeopleSoft Version</b>	<b>Current Release</b>	<b>Next Planned Release and Migration Date</b>	
Finance	7.5	21	22	12/15/2003
HRSA	8.0	8	8.00.085	10/24/2003

<b>Periodic Reporting</b>		
<b>Production Process</b>	<b>Target Completion Date</b>	<b>Actual Completion Date</b>
1099's to vendors	01/31/04	to be completed 1/24/2004
1099's to IRS	04/01/04	to be completed 1/24/2004
Accounting Close - Year	07/31/03	7/31/2003

<b>Core Functionality Implementation/Upgrade</b>		
<b>PeopleSoft Application</b>	<b>Current Month Go Live</b>	<b>Go Live Planned within next 30 days</b>
Finance	n/a	n/a
	n/a	n/a
	n/a	n/a
Human Resources	n/a	n/a
	n/a	n/a
	n/a	n/a
Student Administration	n/a	n/a
	n/a	n/a
	n/a	n/a

<b>First Reporting Cycle After Implementation/Upgrade</b>	
<b>Production Process - Report After First Monthly, Bi-Annual or Annual Cycle</b>	<b>Date Completed</b>
Accounting Close (Aug)	9/15/2003
FIRMS Extract/Submittal (1st QTR)	10/15/2003
LCD / GL Interface (Aug)	9/15/2003
ESP Submission (Aug)	9/15/2003
n/a	mm/dd/yy
n/a	mm/dd/yy
n/a	mm/dd/yy

**Recent Activity / Accomplishments (Last 30 Days):**

- (1) Financials current with all transaction postings ( PO's, A/P payments, Interfaces) through 9/26/03.
- (2) Communicating with employees about enrollments using Base Benefits Eligibility/Ineligibility Report
- (3) CMS process flow for Base Benefits updated
- (4) Developed workaround for data entry of retirees into CMS
- (5) Demo of Time and Labor provided by Io Consulting.
- (6)

**Key Upcoming Activities (Next 30 Days):**

- (1) Developing new Executive Information System reports (EIS/Brio).
- (2) Deploy warehouse reports for capital project financial tracking.
- (3) PPT generation process to be analyzed/tested
- (4) Quick Steps ~ 1 page quick steps for specific RW processing to be completed and uploaded onto RW web page
- (5) Begin TSA and Evaluation process design teams

**Current Issues / Concerns:**

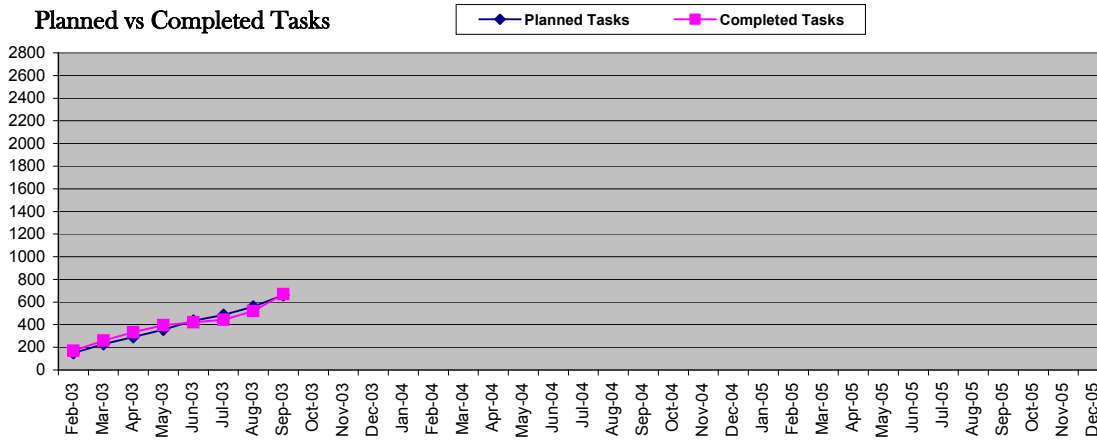
- (1) ABS process is not working well at some campuses. After the initial "go live" they have gone back to submitting documents manually to SCO. (SOSS)
- (2) CSU employee adjustment process in LCD (doesn't allow same percentage distribution as Dept\_Budget\_Table, and doesn't allow correcting a correction). Consequences are HR and Finance not being synchronized. Chico is working around this issue now. Chico is preparing specs and will propose a mod. (Chico)
- (3)
- (4)
- (5)

Student Admin 8.0 Implementation Status Detail

<b>Implementation:</b>	Student Admin 8.0
<b>Live Production:</b>	
<b>Go-Live # 1</b>	08/2004
<b>Go-Live # 2</b>	01/2005
<b>Go-Live # 3</b>	'04/2005
<b>Go-Live # 4</b>	12/2005
<b>Project Status:</b>	On Schedule
<b>Impl'n Partner:</b>	IO Consulting

Start Date	Milestone	Go-Live	End Date	Status
02/10/03	Academic Structure Defined	1	4/31/03	Complete
02/10/03	Course Catalog/Schedule Converted	1	08/01/04	In Progress
07/01/03	Applications Loaded	1	10/04/04	In Progress
08/01/03	New Student Admitted	1	10/01/04	In Progress
11/01/03	Transfer Credit Evaluated	1	11/30/04	In Progress
08/01/03	Student Academic Records Completed	2	01/01/05	In Progress
09/01/03	Financial Aid Awarded	2	03/24/05	In Progress
03/01/03	Student Degree Audited (Graduation)	3	04/01/05	In Progress
07/01/03	Student Registration	3	04/01/05	In Progress
07/01/03	Student Bill Generated	3	04/29/05	In Progress
10/01/03	GL & A/P Interface Completed	3	04/01/05	In Progress
10/01/03	Payments Posted	3	05/01/05	In Progress
03/01/03	Financial Aid Disbursed	3	08/01/05	In Progress
07/01/05	Grades Posted	4	12/17/05	Not Started
02/10/03	Implementation Phase Completed	n/a		Not Started

**Planned vs Completed Tasks**



**Recent Activity / Accomplishments (Last 30 Days):**

- (1) Prototyping begins for all modules
- (2) Financial Aid prototyping continues
- (3) Mapped out the conversion timing sequence
- (4) Numbering convention for Financial Aid Item Types under review
- (5) Additional interim space provided for prototyping
- (6)
- (7)

**Key Upcoming Activities (Next 30 Days):**

- (1) Prototyping and testing ongoing for all modules
- (2) Tech Team conversion efforts continue
- (3) Course renumbering project continues
- (4) Create a test environment setup for Image Now
- (5) Backfill hiring/reassignment continues
- (6)
- (7)

**Current Issues / Concerns:**

- (1)
- (2)
- (3)
- (4)
- (5)
- (6)
- (7)



# CMS Monthly Status Report

## September-2003

### CSU, Chico

FIS 7.5 to FIS 8.4 Upgrade Status

<b>Upgrade:</b>	FIS 7.5 to FIS 8.4
<b>Target Go-Live:</b>	October 20, 2004
<b>Project Status:</b>	On Schedule

Start Date	End Date	Milestone	Status	% Complete
8/1/2003	10/15/2003	Campus Planning	In Progress	75%
10/1/2003	3/1/2004	Campus Design	In Progress	5%
1/1/2004	5/30/2004	Campus Development	Not Started	0%
5/1/2004	10/20/2004	Campus Testing	Not Started	5%
6/1/2004	10/31/2004	Campus End User Training	Not Started	0%
10/1/2004	10/20/2004	Campus Go Live Date	Not Started	0%

**Recent Activity / Accomplishments (Last 30 Days):**

- (1) Met with consultants, Io Consulting, to review functional and technical requirements
- (2) Received the Chico 8.4 instance
- (3) Reviewing/preparing project plan
- (4) Developed project org chart, designated team leads
- (5)
- (6)
- (7)
- (8)
- (9)
- (10)

**Key Upcoming Activities (Next 30 Days):**

- (1) Develop backfill plan
- (2) Run through first technical activities and perform comparisons
- (3) Complete first pass upgrade
- (4)
- (5)
- +
- (7)
- (8)
- (9)
- (10)

**Current Issues / Concerns:**

- (1)
- (2)
- (3)
- (4)
- (5)
- (6)
- (7)
- (8)
- (9)
- (10)